



**Master
Builders
Association**
New South Wales

General Construction Induction – White Card

CPCCWHS1001 - Prepare To Work Safely
In The Construction Industry

C O U R S E B R O C H U R E

GENERAL CONSTRUCTION INDUCTION COURSE

This course brochure will inform and guide you through the Master Builders General Construction Induction Course also known as the White Card. Please read the following information carefully to help you understand all the course requirements and assessments to ensure that this course is suitable for your needs.

ABOUT US

Master Builders Association of NSW (MBA NSW) is a Registered Training Organisation (RTO 6163) registered with the Australian Skills Quality Authority. MBA NSW offers nationally recognised qualifications and courses across New South Wales (NSW) which meet nationally endorsed industry standards. Pathways to qualifications include full training and assessment, assessment towards Recognition of Prior Learning (RPL), gap training, and Continuous Professional Development (CPD).

COURSE OVERVIEW

The CPCCWHS1001 - Prepare to work safely in the construction industry course offered by Master Builders is a mandatory entry level program for the building and construction industry. The course focuses on how to work safely and effectively on a job site or construction environment.

Suitable candidates for this course are those looking to work in the construction industry in NSW or are required to enter a construction work site as part of their existing or potential job role.

LOCATION & DURATION

- The course is delivered over one day from 8:30am to 4:30pm. Visit <http://skillassessment.com.au/courses> for the latest course information.
- Courses are run at the Master Builders Education Centre in Baulkham Hills or can be delivered onsite upon request.

ENTRY REQUIREMENTS

There are no educational entry requirements for this course however participants must:

- Be at least 15 years of age
- Be proficient in spoken and written English, as SafeWork NSW requires that assessment is undertaken in English
- Provide 100 points of original identification

COURSE MATERIALS

Participants are not required to bring any materials or purchase specific books to complete this course. A pen & notepad for individual note taking is recommended. Master Builders will provide all course materials, resources & access to PPE (if required) on the training day.

NATIONALLY RECOGNISED TRAINING



Participants who successfully complete this nationally recognised unit of competency, will be issued a Statement of Attainment for:

- CPCCWHS1001 - Prepare to Work Safely in the Construction Industry

COURSE DELIVERY & ASSESSMENT

This unit of competency covers the following topics:

- Work Health and Safety legislation
- Hazards, Risks and Control Measures
- Communication and Reporting
- Incident response

This course is delivered & assessed face to face in a classroom through written assessments, practical assessments & observation activities

- The written assessments include a knowledge questionnaire consisting of short answer questions to be completed individually by the participant to obtain evidence of underpinning knowledge needed to safely perform basic construction activities at a competent level.
- The practical assessment conducted one-on-one or in a small group, where a small group is assessed, the assessor will ensure all aspects of assessment are clearly assessed for each participant in the group (this may involve tasks being completed more than once to ensure each participant is competent).
- Participants will also be assessed on their observable behaviour including oral questions to assess technical criteria relevant to techniques required for this unit of competency.

Participants are provided with a briefing of what is required to successfully complete the assessment; to ensure they are completely aware of the conduct of assessment as well as the required skills, knowledge and behaviour the assessor is looking for within the assessment.

Participants will be assessed on all activities and must successfully complete all knowledge focused assessment tasks to enable sufficient evidence to be collected relating to the unit of competency. They will also be assessed on their performance of activities to ensure that the criteria for this unit of competency are met to a satisfactory level, in accordance with the assessment requirements as listed in the training package. Participants are offered multiple opportunities to demonstrate knowledge and skills throughout the program. At the completion of all the assessment tasks the participant will be provided feedback on their abilities and responses.

CERTIFICATION

- If a participant is assessed as 'competent' in this unit of competency, they will progress to the Master Builders certification process for the Statement of Attainment of *CPCCWHS1001 - Prepare to work safely in the construction industry* as described in the Participant Handbook.
 - On successfully completing all assessments, participants will receive a Statement of Training from a Master Builder's authorised RTO assessor. This is their interim White Card and is recognised as current for 60 days from the course date. Within this time, SafeWork NSW will send out the General Construction Induction (White Card) by post directly to the participant.
- If a participant is assessed as 'not yet competent' in this unit of competency they will not receive a Statement of Training, a Statement of Attainment or the White Card. They are invited to re-enroll into the white card course again any time, at the full course fee. (Refer to our *Schedule of Fees & Charges*)

FEES & CHARGES

Information about Master Builders fees, charges, refunds and withdrawals is provided in the Participant Handbook – which is available on our website. The fee for this one day course is:

- \$99 per person for Master Builder's Members
- \$119 per person for Non-Members
- (All fees are GST exempt)

CLOTHING REQUIREMENTS

Whilst undertaking this course, participants must be in closed footwear and appropriate clothing suitable for a work environment (no thongs, singlets, shorts etc).

UNIQUE STUDENT IDENTIFIER (USI)

Any person undertaking nationally recognised training in Australia is required to have a Unique Student Identifier (USI). Master Builders cannot issue a Certificate or Statement of Attainment to a participant who does not have a USI. Master Builders will request the participant creates their USI prior to course commencement. If this is not possible Master Builders have facilities at their training centres for the participant to create their USI prior to course commencement with the assistance of Master Builders' staff. For further information on the USI please refer to our website or Participant Handbook.

CONTACT DETAILS

To discuss this course or any of the course requirements in more detail, please do not hesitate to call or email us through the contact details on our website.

WHY MASTER BUILDERS?

- ✓ **Quality** - we care about our industry
 - ✓ **Recognition** - we are respected by the industry
 - ✓ **Affordability** - we offer cost-effective courses
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FOR MORE INFORMATION

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 -  training@mbansw.asn.au
 -  www.skillassessment.com.au
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